## Marriage & Union Checklist



Planning a wedding or civil union is never easy, so to help, we have created a free marriage and union checklist. The checklist is designed to help you plan for your big day, covering all of the key services, activities and items you will likely need to arrange. The checklist not only helps in the planning but also ensures the actual day runs smoothly, from being able to contact vendors quickly to tracking both actual and budget costs. The marriage and union checklist, a resource you will not want to do without

## My special day is on

| V | Task                   | Date   | Amount |  |
|---|------------------------|--|--------|--|
|   | Venue                  | Venue (Day & Evening)  |        |  |
|   |                        | ₹\$\frac{1}{2} \times \ | Budget |  |
|   |                        | Officiator (who will perform the ceremony)   |        |  |
|   |                        |  | Budget |  |
|   | Catering               | Caters   |        |  |
|   |                        | No of people attending  No with special dietary requirements   | Budget |  |
|   | Stationery<br>Printers | Printers   |        |  |
|   | Invitation             | Invitations Place Settings   | Budget |  |
|   |                        | Y / N Y / N  |        |  |

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| • | Task           | Date  | Amount |
|---|----------------|---|--------|
|   | Transportation | Car Service   |        |
|   |                | No of vehicles required  Timings  From: To:   | Budget |
|   | Photographer   | Photographer  Timings  From: To:  Agreed Package? Discounts available for friends/family? | Budget |
|   |                | Y / N Y / N   |        |
|   | Music          | Musician / DJ  Timings  From: To:   | Budget |
|   | Flowers        | Florists  Main Bouquet?  Y / N  Y / N   | Budget |
|   | Wedding Cake   | Bakers  |        |
|   |                | No of people attending  Colour / Flavour / Frosting                                       | Budget |



| <b>✓</b> | Task            |                             | Date                    | Amount |
|----------|-----------------|-----------------------------|-------------------------|--------|
|          | Wedding Rings   | Jewelers                    |                         |        |
|          |                 | First Ring Size             | Second Ring Size        | Budget |
|          | Wedding Dress   | Wedding Dress Supplier      |                         |        |
|          |                 | Alterations Included? Y / N | No of dresses required? | Budget |
|          | Tailors         | Tailors                     |                         |        |
|          |                 | Alterations Included? Y / N | No of suits required?   | Budget |
|          | Stag/Hen Events | Event 1                     |                         |        |
|          |                 | <b>②</b> Where              | <u></u>                 |        |
|          |                 | Timings From:               | When                    | Budget |
|          |                 | Event 2                     |                         |        |
|          |                 |                             |                         |        |
|          |                 | <i>™</i>                    | _ ×                     | Budget |
|          |                 | Timings                     | When                    |        |
|          |                 | From:                       | To:                     |        |

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| <b>~</b> | Task      | Date        | Amount |
|----------|-----------|-------------|--------|
|          | Honeymoon | Location(s) |        |
|          |           |             |        |
|          |           |             |        |
|          |           |             | Budget |
|          |           | When        |        |
|          |           | From: To:   |        |
| I        | Notes     |             |        |
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|          |           |             |        |

## We wish you the best of luck and remember...

the big day is important, but not as important as all of the other special days and memories you and your partner will share throughout your lives